



Nonprofit Board Member Self-Assessment

Set forth below is a 20-question test to assess your commitment to corporate governance best practices and your effectiveness as a director of a nonprofit organization.

Question	Yes	No
1. I can accurately recite or describe the charitable mission of the organization.	<input type="checkbox"/>	<input type="checkbox"/>
2. I attend at least 80% of all board meetings.	<input type="checkbox"/>	<input type="checkbox"/>
3. I always review and offer feedback, as appropriate, on board meeting minutes.	<input type="checkbox"/>	<input type="checkbox"/>
4. I know what category of tax-exempt status for which the organization is qualified.	<input type="checkbox"/>	<input type="checkbox"/>
5. I have reviewed the organization's Articles of Incorporation and Bylaws within the last 18 months.	<input type="checkbox"/>	<input type="checkbox"/>
6. I know that the organization has a D&O insurance policy in place and have a basic idea of what that coverage provides me.	<input type="checkbox"/>	<input type="checkbox"/>
7. I know which version of IRS Form 990 the organization is required to file.	<input type="checkbox"/>	<input type="checkbox"/>
8. I reviewed the most recent Form 990 filed by the organization.	<input type="checkbox"/>	<input type="checkbox"/>
9. I know the organization has a conflict of interest policy in place and I generally understand its contents.	<input type="checkbox"/>	<input type="checkbox"/>
10. I understand what documentation we are legally required under the Internal Revenue Code to make publicly available.	<input type="checkbox"/>	<input type="checkbox"/>
11. Our board conducts meetings in compliance with its organizational documents.	<input type="checkbox"/>	<input type="checkbox"/>
12. Our organization has a social media policy.	<input type="checkbox"/>	<input type="checkbox"/>
13. Our organization has a gift acceptance policy that is reviewed at least every two years (for 501(c)(3) organizations).	<input type="checkbox"/>	<input type="checkbox"/>
14. I am aware of state charitable solicitation laws that apply to our organizations and am confident we are in compliance with such laws.	<input type="checkbox"/>	<input type="checkbox"/>
15. I know who the registered agent is for our organization.	<input type="checkbox"/>	<input type="checkbox"/>

***This material is provided for informational purposes only and should not be construed as legal advice. Receipt of this information does not create an attorney-client relationship between the recipient and the author.*

Question	Yes	No
16. I always ask questions at board meetings when I do not understand something being discussed or voted on.	<input type="checkbox"/>	<input type="checkbox"/>
17. When dealing with matters of compensation or significant expenditures, our board always conducts due diligence to confirm that such payments are reasonable and at fair market rates.	<input type="checkbox"/>	<input type="checkbox"/>
18. Our organization has policies and procedures in place to monitor compliance with the material contracts and agreements to which the organization is a party.	<input type="checkbox"/>	<input type="checkbox"/>
19. Our organization holds orientation sessions periodically to educate new officers and directors about the organization and duties and expectations for officers and directors.	<input type="checkbox"/>	<input type="checkbox"/>
20. Our organization has financial policies and procedures in place to minimize the risk of fraud and embezzlement.	<input type="checkbox"/>	<input type="checkbox"/>

How Did You Do?

17-20 "Yes" answers	Congratulations, you are a pro! Keep up the great work.
12-16 "Yes" answers	Not bad, there is room for improvement, but you are on the right track.
11 or fewer "Yes" answers	You and your organization need help in a big way.